

Role Description- Unit Leader

Unit Leader – Staffordshire Ghana 2016

Responsible to: Nominee of County Commissioner

Responsible for:

- Deputy Unit Leader
- Assistant Unit Leaders (x4)
- Youth participants

Main Contacts

Internal:

- County core team
- District Commissioners (or nominees)
- County admin

External:

- Parents and supporters of young people in Unit
- African Adventures representatives
- Media contacts

Role summary: To lead and manage a group of young people participating in a community development project in Ghana in 2016

Main Activities:

- To attend the Ghana 2016 project and be responsible for the safety and operation of the Unit.
- To manage the Unit leadership team
- To manage the finances of the J Unit within guidelines set by the County and with appropriate support
- To be the main contact for African Adventures to pass on information about the project and the programme.
- To communicate all relevant information about the project to relevant parties (e.g. other Unit Leaders, young people and their parents,, County team, etc)
- To ensure a programme of activity, training and team building (including weekend camps and other Unit events) is developed for the Unit and leadership team to build a functioning and cohesive team .
- Contribute to the review and feedback process as required

Any other duties as may be reasonably requested by the County Commissioner (or nominee)