

ACC Activities - Staffordshire



Title: Assistant County Commissioner (Activities)

Outline: To work in partnership with the CC/DCCs and leaders in Staffordshire to support and develop the safe provision of activities

Responsible to: Deputy County Commissioner (Programme)

Main Contacts: CC/DCCs/ACCs/DCs/Activities office at HQ/County Secretary/Activities Assessors

Appintment requirements: Must successfully complete the appointment process. During the five months of Provisional Appointment the relevant *Getting Started* modules must be completed. A Wood Badge must be completed within three years of Full Appointment, and ongoing safeguarding and safety training must be undertaken.

General Tasks	Specific Tasks
Co-ordinate and support the County <i>Mountain/Paddlesport/Target Teams</i> ensuring opportunites for gaining permits and taking part in the activities is happening around the County	Attend County Team meetings (2 per year)
Maintain essential working relationships with ACCs/DCs and permit holders	Attend County Programme Team meetings (3 per year)
Monitor and moderate the work of the County Assessors	Coordinate an annual meeting of all County Assessors and complete HQ moderation document
Innovate and promote activities with the County using the County Website / Social Media and Face to Face discussions	Coordinate an annual meeting with the County <i>Mountain / Paddlesport / Target</i> teams to put together a training and activities plan for the following year
Ensure awareness of new activity rules and adherence to them	Monitor activity take up (adult and young people) to ensure appropriate opportunities are continued to be offered
Advise members on issues relating to insurance and notification for certain activities	
Encourage the empowerment of young people in activities	
Support the CC/DCC in the development of the County	