County Support Team – Data Support

*Vacancy Pack and Role Description*

A group of people in kayaks on a river

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*A picture containing drawing

Description automatically generated*

## Staffordshire County Scouts

## A group of people on a raft in the water Description automatically generatedAbout Us

## Staffordshire Scout County is a thriving County with 12 Districts and over 7,900 young members and 2600 adults.

## A person jumping in the air Description automatically generatedSupporting Adventure

## Staffordshire County are responsible for supporting the delivery of active and adventurous programmes for all sections.

## In all sections the focus is on the delivery of a balanced yet exciting programme with a focus on developing skills for life through outdoor activities and adventure.

## A group of people in a boat Description automatically generatedYouth Focus

## Through our Youth Shaped initiative, we reflect the fact that Scouting is a youth Organisation led by young people and supported by adults. Young people are at the heart of our decision making with respect to programme, events and competitions and influence our development strategies, local objectives, priorities, and governance.

## A child climbing a rock wall Description automatically generated with medium confidenceDevelopment

## Scouting is a growing movement and Staffordshire County has potential for good growth of both youth Members and Adult volunteers. Supporting growth and development is important to ensure that we can accommodate the growing number of young people who wish to join the world’s largest and most successful youth movement. This means recruiting more adults and opening new provision to meet demand.

## Find out more

## To find out more about us please visit our website at

## [www.staffordshirescouts.org.uk](http://www.staffordshirescouts.org.uk)

## Thank you for considering the role of County Support Team – Data Support or nominating someone you think would be good for the role, it will make a huge difference to Scouting in Staffordshire.

ROLE DESCRIPTION

This vacancy is for County Support Team – Data Support. At the 2023 membership census we had over 7900 youth members between the ages of 4 and 25 involved in our Squirrel, Beaver, Cub, Scout, Explorer, Network and Young Leader sections. We have over 2600 adult volunteers, who undertake roles including working directly with young people, adults who manage and support other adults, adults who are experts in programme and activity areas and adults who support elements of the programme along with adults who manage and support the governance of districts and groups.

**County Support Team**

The team is made up of:

* County Support Team – Media
* County Support Team – Website
* County Support Team – International
* County Support Team – Development

**Purpose**

This role supports the County in providing data support to all County Team members.

This role can be shared by a team.

**Responsibilities**

* Providing IT systems support to County Team members
* Assisting in creating/maintaining user records in Office 365 for all County users

Not sure you're right for the role? Then have an informal chat with us first and find out a bit more. If you need any further information on these roles, please contact Paul Creaser [paul.creaser@staffordshirescouts.org.uk](mailto:paul.creaser@staffordshirescouts.org.uk)

**Expression of Interest for County Support Team – Data Support**

If you are interested in the role, please complete the expression of interest form below, it should then be sent via email to the County Office.

E-mail: [admin@staffordshirescouts.org.uk](mailto:admin@staffordshirescouts.org.uk) **Closing date 30th November 2023**

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| **Name** |  |
|  |  |
| **Address** |  |
|  |  |
| **Telephone number** |  |
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| **E-mail address** |  |
|  |  |
| **Scout Association membership number**  (if appropriate and known) |  |
|  | |
| **Please explain why you feel you are suitable for this role.**  This could include any professional and voluntary experience, hobbies, skills or interests; from inside or outside of Scouting. | |
|  | |
| **Please outline why you are interested in this role.** | |
|  | |
| **Any other comments** | |
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Thank you for taking the time to complete this form, someone will be in contact shortly.